

Interagency Coordinating Council (ICC) Meeting Minutes

MINUTES

3300 North Central Avenue

16th Floor, Rooms 100 & 101

Phoenix, AZ 85012

August 12th, 2016

11:30 AM – 2:00 P.M.

Item	Discussion	Actions/Outcomes
Attendance	<p>In Attendance: Sonya Montoya - Chair, Nicol Russell, Rita Aitken, Audrey Franklin, Erin Carr-Jordan (phone) and Rosemarie Strout (phone).</p> <p>Absent: Vicki Mayo and Stacy Strombeck-Goodrich</p> <p>DES/AzEIP: Maureen Casey and Shannon Parrish</p>	
Call to Order	Sonya Montoya called the meeting to order at 11:31am.	
Welcome and Introductions	Welcome and Introductions – each member introduced themselves and the seat they represented on the Council	
Call for Public Comment	Sonya Montoya called for public comment. No public comment.	
Approval of Minutes for the August 12, 2016 ICC Meeting	<p>Copy of the minutes was previously sent out electronically</p> <p>Motion to approve as written: 1st motion by Audrey Franklin, 2nd motion Nicol Russell</p> <p>No modifications. Motion was passed to approve the minutes.</p>	Minutes were approved.
Finalize cover letter for APR	Sonya requested feedback from members via email by August 17, 2016.	Members to email Sonya feedback.

Advocacy updates	Sonya – there is a better understanding of involvement to the legislature. ICC will be reaching out to people. Future ICC meetings is a great forum for presentations. Share only information on groups who will present. People must self-advocate too.	
State Systemic Improvement Plan (SSIP)	<p>Maureen Casey – SSIP was submitted to U.S. Office of Special Education Program (OSEP) on April 1, 2016. A SSIP update presentation was given to the ICC council and public members by Maureen Casey. Topics presented are below:</p> <ul style="list-style-type: none"> • Three Strand Plan – 1) Accountability Strand, 2) Practices Strand, and 3) Fiscal Strand • Implementation Science • AzEIP Professional Development and Learning System – tables reviewed • Early Childhood Personnel Center (ECPC) • Inservice training – 359 participant • Master Teams • Master Coaches • SiMR Summit • Fiscal – AHCCCS increased speech rate is effective October 1, 2016. Provider rate increase request. • Accountability – Lean processes and AzEIP scoreboard. 	
Family Forums Presentation – Raising Special Kid	<p>Janna Murrell of Raising Special Kids (RSK) presented information on the recent family forums RSK conducted by RSK. She explained what was the purpose of the forums and how the questions were developed for families. Some questions included:</p> <ol style="list-style-type: none"> 1. What brought you here today? 2. Where do you get your information from? For example, health literacy. <p>Janna also explained how families were identified and how families were encouraged to attend forums. Ten forums were held throughout the State of Arizona. Janna shared issues that were voiced by families, common concerns and common bonds between families. All</p>	

	forums were held in 2016. Parents expressed difficulty in finding child care and health literacy.	
AzEIP Determinations – Maureen Cassey	<ul style="list-style-type: none"> • Our focus – Improved results for infants and toddlers with disabilities and their families. • AzEIP metrics and indicators reviewed for child outcomes and family outcomes. • 2016 Part C Results-Driven Accountability (RDA) Matrix presented. Of eight total points available, AzEIP earned 5 or 62.5 percent of total points. Of 16 total points available for compliance scoring, AzEIP earned 11 or 68.75 percent. • Data quality was reviewed and the State’s determination is “Needs Assistance.” • OSEP has advised Arizona of available sources for technical assistance. • OSEP requires that Arizona work with those entities. • OSEP requires Arizona to report on the TA sources. • OSEP requires Arizona to report on actions taken as a result of the TA. 	
Screen. Connect. Follow up – Dr. Peggy Stemmler	<p>Dr. Peggy Stemmler presented on the Screen. Connect. Follow-up. collaborative. This Learning Collaborative helped practices discover how to provide the best outcomes for patients by improving their developmental screening process. This was a seven month commitment (November 2015 through June 2016) that aided in pediatricians understanding of development delays. This Learning Collaborative consisted of nine practices and 13 providers.</p> <p>Best Care for Kids, Arizona’s Improvement Partnership, designed Screen. Connect. Follow Up, a team-based learning collaborative focusing on increasing the developmental screening and referrals of children ages 0-3. First learning session was held on Nov. 14, 2015. Intended outcomes included:</p> <ul style="list-style-type: none"> • Developmental screening • Quality improvement introduction and review • Setting aims and measures 	

	<ul style="list-style-type: none"> • Process mapping – common language • Plan-Do-Study-Act Cycles • Reliable system of care <p>Second learning session was held March 5, 2016 with intended outcomes that included identifying:</p> <ul style="list-style-type: none"> • Community resources • Family perspective on medical home • Development of a practice referral process • Resources through AHCCCS <p>Purpose</p> <ul style="list-style-type: none"> • to help Arizona practices learn easily from each other • to help practices increase the rate of developmental screening and referrals, if needed, in children ages 0 – 3 years <p>Benefits of Participating</p> <ul style="list-style-type: none"> • improved the outcomes of their patients who may have developmental delays • obtained Maintenance of Certification (MOC) Part 4 credits • received hands-on coaching for your team • gained access to QI TeamSpace, a state-of-the-art cloud-based tool designed to share information, track progress and give useful feedback on how practices were doing on their projects • networked and learned from local Arizona experts and practices • gained access to experts and tools in quality improvement to help make and sustain real practice change 	
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Lean Initiative – Margie Yew-Mehlos	<p>Margie presented on DCFE/AzEIP’s contract monitoring LEAN process. Project team consisted of Kathy Coloma, Jenee Sisroy, Denise Dombrowski, Tina Johnson, and Margie Yaw-Mehlos. It was determined that the current DCFE/AzEIP contract monitoring process is not standardized across business functions. Finance, accountability and contract coordination staff identified inconsistent application and sharing of knowledge. In 2015, program expenditures were \$13M for 43 contracts across 41 EIPs within 22 geographic regions requiring monitoring. At the end of the project the goal was develop and implement an integrated and standardized contract monitoring process to improve overall program compliance beginning July 1, 2016, and reduce Average per referral IPP costs by \$60 per child. The recommendations were to create and implement the following:</p> <ul style="list-style-type: none"> • Contract Checklist • EIP/Vendor Scorecard • Create Compliance Grading System • Reduced Time for Correction of Identified Noncompliance <p>Maureen commented that any time a department closes a breakthrough project, it gets reported to the Governor’s Office.</p>	
Chair Report	No Chair report	
Structure and Flow Chair Report	Structure and Flow meeting combined with Collaboration and Education meeting. Maureen reported on the fiscal strand of the State Systemic Improvement Plan (SSIP).	
Collaboration and Education	Maureen Casey shared information during the meeting referencing a brochure from the State of Delaware she had received while at the Early Childhood Personnel Center (ECPC)	

Committee Chair Report	conference held in Avon, CT during the month of May. Sub-committee reviewed draft brochure and offered suggestions and comments for final version.	
DES/AZEIP updates:	No further updates	
Member Updates	<p>Sonya called for updates:</p> <p>Audrey Franklin – No updates</p> <p>Rita Aitken – Partnered with 13 of 15 counties to complete surveys with the intent to capture information about children with special health care needs. Received 4,000 responses. 31 percent responded that they have a child with special health care needs. Will continue to collect data.</p> <p>Nicol Russell – Navigating early childhood brochure</p> <p>Erin Carr-Jordan – No update</p> <p>RoseMarie Strout – No update</p>	
Call for Public Comment	Sonya Montoya made second call for Public Comment.	No public comment
Adjourn	<p>A motion to adjourn was made by Sonya. Rita 1st motion, Nicol and Erin 2nd motion.</p> <p>The meeting was adjourned at 1:50pm</p>	